

**TOWN OF FARMINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday, January 9, 2012
356 Main Street, Farmington, NH**

Selectmen Members Present: Paula Proulx, Charlie King, Gerry McCarthy, Joan Funk (arrived at 7:45pm) and Jim Horgan

Town Staff Present: Interim Town Administrator Gary Stenhouse (arrived at 5:54pm)

Chairman King called the meeting to order at 5:38pm. Paula Proulx motioned to go in non-public session under RSA 91A.3.II (a), 2nd Gerry McCarthy. Roll call – Paula Proulx (yes), Charlie King (yes), Jim Horgan (yes) and Gerry McCarthy (yes).

The Board came back into public session at 9:31pm and Charlie announced the non-public minutes are sealed.

1. Public Hearing to expend unanticipated revenue for the 2011 FEMA flooding monies:

Gary announced that the town has received \$60,069.58 thus far for the 2011 FEMA flooding. Charlie opened the public hearing and there were no comments. Paula Proulx motioned to accept and expend the 2011 FEMA flooding monies with the expenditures decided upon at a later date, 2nd Jim Horgan. Motion carried with all in favor. Charlie closed the public hearing.

2. Review of Minutes:

A. Jim Horgan motioned to accept the public minutes of December 12, 2011 as written, 2nd Paula Proulx. Motion carried with all in favor.

B. Jim Horgan motioned to accept the non-public minutes of December 12, 2011 part A as written, 2nd Paula Proulx. Motion carried with all in favor.

C. Jim Horgan motioned to accept the non-public minutes of December 12, 2011 part B as written, 2nd Paula Proulx. Motion carried with all in favor.

D. Jim Horgan motioned to accept the non-public minutes of December 12, 2011 part C as written, 2nd Paula Proulx. Motion carried with all in favor.

E. Jim Horgan motioned to accept the non-public minutes of December 12, 2011 part D as written, 2nd Paula Proulx. Motion carried with all in favor.

F. Jim Horgan motioned to accept the non-public minutes of December 12, 2011 part E as written, 2nd Paula Proulx. Motion carried with all in favor.

G. Jim Horgan motioned to accept the non-public minutes of December 12, 2011 part F as written, 2nd Paula Proulx. Motion carried with all in favor.

H. Paula Proulx motioned to accept the public minutes of December 19, 2011 as written, 2nd Jim Horgan. Motion carried with all in favor.

I. Charlie King motioned to accept the non-public minutes of December 19, 2011 part A as amended, 2nd Paula Proulx. Motion carried with all in favor.

3. Encumbrances:

Gary reviewed the requested encumbrances;

- a. \$22,000 for a 1" overlay for River Rd and Berry Rd paving because the contractor could not get to the paving (from the paving line)
- b. \$2,500 to purchase a used plow frame
- c. \$60,069.58 for the 2011 FEMA flooding monies
- d. \$1,000,000,000 for the landfill
- e. \$59,336.95 for the Safe Routes grant – this is a continued encumbrance because the town was originally going to do the engineering for the project but the State changed their mind and would like a certified engineer to do the plans.
- f. \$78,944.11 for the 2010 FEMA wind storm reimbursement
- g. \$27,074.10 for the 2011 FEMA Ice Storm reimbursement

The total requested encumbrances total \$1,190,037.84. *Paula Proulx motioned to accept and encumber the requested encumbrances with a total of \$1,190,037.84, 2nd Jim Horgan. Motion carried with all in favor.*

4. Municipal Offices HVAC:

Gary explained that he met with the low bidder (Tim Nichols) who is at \$195,000 on Friday and he can deduct \$60,000 from the bid by taking out the items for the upstairs. The low bidder was also going to a meeting to see if the Town would be eligible for a Pay for Performance grant but Gary is does not know what the result was. The town can get \$15,000 to \$25,000 from PSNH in the form of a grant and currently have \$44,000 in grant funding for this project. If the Pay for Performance program is not available then the town would either need to turn the current grant money back or pull the remaining needed funds of about \$15,000 from the fund balance for the project. Gary will request an extension from the current grant funder noting that the town is awaiting a response to see if further funding is available.

5. Other Business to Come Before the Board:

A. Bid Award for Landfill Closure – CMA Engineers reviewed the bids and references for the project and recommend the Board award the bid to Northeast Earth Mechanics, Inc. with a bid of \$723,300. With engineering and a 15% contingency the project is totaled at \$969,300 in a worst case scenario. *Jim Horgan motioned to authorize the Gary Stenhouse as interim town administrator to enter into a contract with Northeast Earth Mechanics, Inc. for \$723,300 for the landfill closure project, 2nd Paula Proulx. Motion carried with all in favor.*

B. Right to Know – Gary informed the Board that there was a recent Supreme Court ruling that says if a town is going to have a consultation with legal counsel then the attorney has to be physically present at the meeting.

C. LGC – Gary reminded the Board that LGC dropped the town from the unemployment compensation program because the town does not participate in all their programs. Charlie asked what the town now gets from LGC and Gary replied the health insurance comes from LGC and Primex handles the town's unemployment compensation. Charlie asked if there is any reason the town cannot look at private insurance companies and Gary said no, but in all his experience he has not seen a comparable private insurance quote. Gary then explained that the Board should authorize Charlie to sign a new agreement with LGC for the health coverage. ***Jim Horgan motioned to authorize the Chairman to sign the new agreement with LGC for the application participation agreement with LGC for health and COBRA coverage, 2nd Gerry McCarthy. Motion carried with all in favor.***

D. Other –

1. Paula noted that she was glad to see the report from Rick Conway on the Rec. Dept. Revolving Fund. She also reminded Gary that the Board is still waiting for the detailed budget break down for the police budget request.

2. The RSA 287-E:11 regarding the use of funds from Bingo were given to the Board and the funds can be used to purchase a bingo board. Gary deducted the amount for the bingo board out of the Rec. Dept. budget request and told Rick to utilize the Bingo funds to purchase the board.

3. The Board will meet on 1/16/12 to do a final review of the budgets so they are ready for the budget meeting. Gary will add \$4,000 to an administrative line called employee classification for salary adjustments that might be made as a result of the wage and salary study.

At 7:32pm, Charlie King motioned to go in non-public session under RSA 91A.3.II (a), 2nd Jim Horgan. Roll call – Charlie King (yes), Paula Proulx (yes), Gerry McCarthy (yes), Joan Funk (yes) and Jim Horgan (yes).

At 7:53pm the Board came back into session and Charlie announced the non-public minutes were sealed with a unanimous vote.

At 7:53pm, Jim Horgan motioned to go in non-public session under RSA 91A.3.II (a), 2nd Gerry McCarthy. Roll call – Charlie King (yes), Paula Proulx (yes), Gerry McCarthy (yes), Joan Funk (yes) and Jim Horgan (yes).

At 8:26pm the Board came back into session and Charlie announced the non-public minutes were sealed with a unanimous vote.

At 8:27pm, Gerry McCarthy motioned to adjourn, 2nd Joan Funk. Motion carried with all in favor.

Respectfully Submitted,

Accepted 1-23-12

Brandy Sanger

Recording Secretary

Chairman Charlie King

Jim Horgan

Joan A. Funk

Gerald McCarthy

Paula Proulx